



CORPORATE OFFICE, P.O. BOX 647, SALINA, KS 67402-064 PHONE 785-823-7839 * FAX 785-823-7792

EMPLOYMENT APPLICATION

Various Federal, State and Local laws prohibit discrimination based on race, color, sex, religion, national origin, ancestry, age, disability or marital status. Triplett, Inc. is an equal opportunity employer and your response to any question will not be used as a basis for discrimination, but will be judged on its relevance to the position you are seeking. Application is active for one month after application date.

PERSONAL INFORMATION

DATE / /

NAME (Last)		First	Middle				
Home Address		City	State	Zip			
Home Telephone () ()	Business Telephone () ()	Cell Phone () ()	May we contact you at work? <input type="checkbox"/> Yes <input type="checkbox"/> No				
Position(s) Applying For: (Manager, Asst. Manager, Cashier, Mechanic, Maintenance, Bookkeeping, Wait Staff, Cook, Dishwasher)		Date Available / /	Salary Desired \$ per	Are you interested in (check all that apply) <input type="checkbox"/> Full Time <input type="checkbox"/> Part Time <input type="checkbox"/> Temporary			
Days and hours available:							
Day	Mon	Tues	Wed	Thurs	Fri	Sat	Sun
From							
To							
What shift/hours do you prefer? _____							
Can you work overtime, if required? _____ Weekends? _____							
How many days of work/school have you missed in the past year? _____							
Please Explain:							
Are you willing to relocate? <input type="checkbox"/> Yes <input type="checkbox"/> No Are you willing to travel? <input type="checkbox"/> Yes <input type="checkbox"/> No If under 18 years of age, please state your date of birth: _____ How were you referred to Triplett Inc.?							

EDUCATION

Type of School	Name and Location of School	Degree/Area of Study	# Years Attended	Graduated (Check One)
High School	Name & Address			<input type="checkbox"/> Yes <input type="checkbox"/> No
	City State			
College	Name & Address			<input type="checkbox"/> Yes <input type="checkbox"/> No
	City State			
Other	Name & Address			<input type="checkbox"/> Yes <input type="checkbox"/> No
	City State			

U.S. MILITARY SERVICE

Branch of Service	Technical Specialization	Rank Attained

LEGAL

Are you a U.S. citizen or do you have a legal right and necessary documents to work in the U.S.? Yes No
 (Identity and employment eligibility of all new hires will be verified as required by the Immigration Reform and Control Act of 1986.)

Have you ever been discharged by any company? Yes No If yes, give name of company(ies) _____
 Reason for discharge _____

Have you ever been convicted of a crime other than minor traffic violations? (Note: You are not obligated to discuss sealed or expunged records of conviction or arrest, nor will such information be asked of you or considered in employment decisions.) The existence of a criminal record will not automatically disqualify you from the job for which you are applying. Yes No If yes, please explain offense and final disposition:

ANSWER THE FOLLOWING QUESTION ONLY IF YOU ARE APPLYING FOR A RETAIL STORE POSITION

Have you been convicted within the two preceding years of a violation of liquor laws? Yes No

(CONTINUED ON OTHER SIDE) →

EMPLOYMENT HISTORY

List employment starting with your most recent position first.

DATES	NAME AND ADDRESS OF EMPLOYER	POSITION HELD AND SUPERVISOR	LIST MAJOR DUTIES	SALARY OR WAGES	REASON FOR LEAVING
FROM: _____ mo / year		Your Job Title		Starting	
TO: _____ mo / year		Supervisor		Ending	
	PHONE: _____				
FROM: _____ mo / year		Your Job Title		Starting	
TO: _____ mo / year		Supervisor		Ending	
	PHONE: _____				
FROM: _____ mo / year		Your Job Title		Starting	
TO: _____ mo / year		Supervisor		Ending	
	PHONE: _____				
FROM: _____ mo / year		Your Job Title		Starting	
TO: _____ mo / year		Supervisor		Ending	
	PHONE: _____				

Please explain any gaps in employment: _____

May we contact the employers listed above? Yes No If no, please list employers you wish us not to contact:

Were you employed under a different name? Yes No If yes, please indicate name and which employer(s):

REFERENCES

Business references: Do not list relatives. (Please indicate if you were employed under a different name.)				
Name	Address	Work Phone No.	Title	Years Known

PLEASE READ CAREFULLY

Qualified applicants are considered without regard to race, color, religion, national origin, age, handicap or veteran status. I understand that this document is an application for employment, and does not constitute an agreement or contract for employment of any length of time. By accepting employment with Triplett, Inc. I understand that I have no expressed or implied contractual rights to continue employment with the company. I also understand that I am required to abide by all rules and regulations of Triplett, inc. and all pertinent laws. I also understand that I have the right to terminate my employment at any time with or without reason and with or without notice. Triplett, Inc. also reserves the same right and, thus may terminate my employment at any time, with or without reason, and with or without notice. My employment with Triplett, Inc. is commonly referred to as employment-at-will.

I certify that answers given herein are true and complete to the best of my knowledge. I understand that, with my authorization by signing below, an investigation may be made whereby information is obtained regarding my character, previous employment, general reputation, educational background, credit record, criminal record and/or motor vehicle record, subject to applicable federal, state and/or local laws. I authorize investigation of all statements in this application for employment as may be necessary in arriving at employment decisions. Triplett, Inc. has the right to contact, including but not limited to, previous employers, schools, and other references to verify this information. I release from liability; including but not limited to, companies, individuals, parties and/or institutions supplying this information. In the even of employment I understand that false, omissions or misleading information given in my application or interview or any required document may result in denial of employment or discharge, whenever discovered. After termination of my employment for whatever reason, I release Triplett, inc. from liability for any information supplied to future potential employers.

APPLICANT'S SIGNATURE

_____/_____/_____
DATE SIGNED